Topics discussed include:

- Crude oil and oil product Properties & Handling
- Regulations & Requirements
- Terminal Planning and Scheduling
- Management & Operations
- Security & Safety and other essential topics related to Export/Import Oil & Gas
**WHY CHOOSE THIS TRAINING COURSE?**

Correct management and operation of an oil and gas terminal is essential for a successful business. The processing, transporting and storing of crude oil or refined petroleum products in tank farms, involve custody transfers of partner and commingled stock, significant volumes of data from various sources and blending complexities.

In addition, as these liquids are loaded and offloaded in bulk quantities, there is a large transfer of high value that makes it imperative for tank farm operators to efficiently manage their inventory and maximize their return on investment.

**WHAT ARE THE GOALS?**

The tank farm's mission is to perform its daily operations while maintaining a safe storage terminal. Attendance of this five day course will ensure the delegates of being able to:

- Have in-depth knowledge of operations & management of oil and oil product terminals
- Apply proper planning and scheduling techniques in storage & transfer systems
- Command the various planning and transfer requirements for terminals
- Develop good terminal management skills
- Apply safe practices and procedures during the various operations in terminals including oil spill contingency and emergency response plans
- Learn techniques on blending recipes for on specification products
- Perform calculations for emissions discharges and dispersion

**WHO IS THIS TRAINING COURSE FOR?**

This course is designed for anyone employed in oil refining or anyone working in an oil and or product storage facility. In addition it is intended, but not limited to professionals involved in handling, loading, or discharging of oil and gas cargoes. This course is specifically designed for:

- Marine Terminal Managers
- Supervisors and Superintendents
- Oil and gas operators
- Engineers
- Facility Managers and Coordinators
- Safety and Environmental personnel
- Transfer Supervisors

**HOW WILL THIS TRAINING COURSE BE PRESENTED?**

The course includes interactive sessions with questions, discussions and problem-solving under supervision along with group exercises. It will be conducted as an interactive workshop that encourages participants to share their own experiences and apply the programme material to real-life situations.

The course will be reinforced by a learning mix that includes, lecture style presentation, open discussion, case studies, simulations and group work.
Daily Topics

DAY ONE
Crude Oil and Product Properties

Introduction and Overview

Evaluation of delegates' present skills and knowledge

- Stored product properties
  » Liquefied petroleum Gases
  » Gasoline
  » Jet Fuel
  » Diesel
  » Light Fuel oil
  » Heavy Fuel Oil
  » Bitumen
  » Crude oil
  » Light petroleum products
  » Heavy petroleum products
  » Chemicals

Safety and Risk

- Fire fighting & protection
  » Ignition sources – Electrostatic charge
  » Fire detection and fire fighting systems
- Risk assessments and management
- Oil Spills
- Secondary Containment, Bund walls
- The Ship/Shore Safety Checklist

DAY TWO
Tank Types, Construction & Requirements for Stored Products

Tank farms differences and purpose

- Crude Storage
- Refined product storage
- Gas storage
- Chemical Storage

Tank design & engineering considerations

- Introduction to API codes & standards
- Roof Types
  » Fixed Dome & Cone
  » Floating Roof
  » Pressurized tanks
- Suction levels fixed and floating
- Unpumpables
- Tank Emissions
  » Breathing Losses
  » Manipulation Losses
- Measurement and estimation of losses
- Emission reduction technologies
- Vapor recovery units
- Absorption and Scrubbing
- Water drainage systems network and procedures
- Process water treatment

DAY THREE
Tank Terminal Operations

- Transfer Systems
  » Centrifugal pumps types and operation
  » Piping systems
  » Maximum Flow and pressure
- Ship-shore Transfers
- Loading and unloading Processes
  » Ship Loading and discharge process
  » Pipeline transfers
  » Truck loading
- The of Bill of Lading
- Sampling and quality control – ISO 17025
- Stock loss
  » Spill and overfill control
  » Level alarms/ independent level alarms
- Tank gauging and metering
- Instrumentation
Daily Topics

**DAY FOUR**
Terminal Management

- Planning and scheduling
- Terminal inventory
- Unpumpables & pipeline content ownership
- Inventory Control
- Custody transfer and administration
- Transfer Procedures
- Inter Tank transfers
- Changing service tanks
- Pipeline transfer loss
- Pipeline thermal relief
- Storage & transfer
- Tank calibration/ recalibration
- Berthing support
- Cargo transfer support
- Emergency response
- Vessel departure support

**DAY FIVE**
International Regulations & Requirements for Oil & Gas Marine Terminals

- Physical, chemical & hazardous properties of contained fluids
- ISGOTT - Required notifications in the event of a release
- Record keeping and reporting
- Release detection, response, reporting and investigation

Tank Maintenance & Inspection

- API 653 Tank Inspection
  - Tank failure causes and prevention
  - Settling
  - Corrosion inspection
  - Tank cleaning
- Bunkering
- Product Commingling
- Product Blending
- Product failures
- Blending exercise
CanCelloTAIons & SubSTITuTIOns

You must notify the registrar of cancellations at least 2 weeks before a scheduled seminar in order to be eligible for a credit. If you cannot attend, you may send a replacement from your organisation at no charge. There is a $250 handling charge for all cancellations or rescheduling. We reserve the right to cancel a seminar due to low enrolment. All registrants will be notified in advance and a full refund will be provided upon request.

DISCLAIMER

Circumstances beyond the control of PetroKnowledge may necessitate postponement, change of venue or substitution of the Instructor. As such, PetroKnowledge reserves the right to implement such amendments.

Tank Farm Operations and Performance

Please use BLOCK CAPITALS to fill in this form. It is important that you read carefully through all information before starting to complete the form.

REGISTRATION DETAILS

Family Name

First Name (Mr./Ms.)

Position

Company

Mailing Address

Telephone

Mobile

Fax

Email

AUTHORISATION

Authorised by

Position

Mailing Address

Telephone

Mobile

Fax

Email

COURSE SCHEDULE

20 - 24 Nov 2016
21 - 25 May 2017
19 - 23 Nov 2017
Dubai, United Arab Emirates

REGISTRATION FEES

US$ 4,500 - per participant

This fee is inclusive of Documentation, Lunch and Refreshments

MODE OF PAYMENT

☐ Please invoice my company
☐ Please invoice me
☐ Cheque payable to “PetroKnowledge Limited”

WAYS TO REGISTER

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F: +971 2 5577 128
E: info@petroknowledge.com
W: www.petroknowledge.com

Hotel accommodation is not included in the Registration Fee. A reduced corporate rate and a limited number of rooms are available for attendees wishing to stay at the hotel venue.

Please make your request for accommodation at least 3 weeks prior to the commencement of the course.

CERTIFICATION

A Certificate of Completion will only be awarded to those delegates who attend the entire course.

MODe Of PAYMenT

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